



CONTRA COSTA COLLEGE

Open Educational Resources (OER) & Zero Textbook Cost (ZTC) Committee

Meeting Agenda

Date: April 12, 2022 **Time:** 2-4pm

Location: [Zoom](#) Meeting ID: 968 2509 5605 Passcode: OERZTC

[Committee Charge and Past Agendas & Minutes](#)

Voting Members

Chairperson: Maritez Apigo

OER Librarian: Lori Brown

LA Division: Nooshi Borhan, Brandon Marshall - *Alternates:* Maricela Ramirez, Kathleen Donlan

NSAS Division: Terrill Mead, Jason Lau - *Alternates:* Bashir Shah, Perry Aliado

AACE Division: Jacki Lindblom, Mary Hernandez - *Alternates:*

SS Division: (vacant) - *Alternates:*


Non-Voting Members

Students: Madison Tan, Meaghan Yarnold

Classified: Shraddha Luitel, Luanna Waters

Manager: Kimberly Rogers

Time	Item	Action
2:00	Welcome	n/a
2:01	Approval of agenda	Vote
2:05	Approval of the March 1, 2022 meeting minutes	Vote
2:10	Public comments	Informa-tional
2:15	Student Update - Madison and Meaghan <ul style="list-style-type: none"> • Student updates • Videos of students talking about the challenges faced with the cost of textbooks and/or how ZTC classes helped them- 2 submitted so far. 	Informa-tional Discuss
2:20	ZTC Pathways Grant Still waiting on the \$115 million state grant for colleges to implement ZTC pathways. When it is announced, all 4CD colleges will apply for \$20,000 for the planning phase.	Informa-tional
2:25	Budget Review & Purchasing Class Sets <ul style="list-style-type: none"> • Review OER & ZTC budget and spending so far • Selection criteria for purchasing class sets 	Informa-tional & discuss
2:40	OER & ZTC Grants for Faculty and Departments	

	<ol style="list-style-type: none"> Applications for the committee to review <ul style="list-style-type: none"> Randy Watkins - CIS 135 - 4 class sets Mike Kilivris - PHILO 130 - class set Agustin Palacios - LARAZA 113 - class set Deborah Bauer - Speech 120 and 122 - OER Adopter Michelle McNeary - ESL 195 - OER and ZTC Blended Revising applications - new draft of OER & ZTC app & new draft of class sets app <ul style="list-style-type: none"> Requesting additional hours in advance of your deadline Year of publication of class sets with the 7-year expiration in mind 	Discuss & vote
3:10	OER and ZTC Resources for Faculty <ul style="list-style-type: none"> Faculty-facing mini-website 2nd draft - Maricela, Brandon, and Maritez Recruiting faculty to record videos talking about converting to ZTC Accessibility support and resources needed - progress on student hires? Library guides draft - Lori 	Informational Discuss
3:25	LTC (Low Textbook Cost) Designation <ul style="list-style-type: none"> LTC cut-off price - student survey results - Jason, ASU input Proposed LTC icons - Terrill and Maricela Next steps 	Discuss Vote
3:35	OER-Related Positions The Interim OER Coordinator (30%) and the OER Librarian (25%) positions are open until this Fri. April 15. Please apply!	Informational
3:40	CCC Event <ul style="list-style-type: none"> Do we want to plan a local OER and ZTC event for next year? 4CD symposium had: keynote, faculty panel, student panel, discipline-specific breakouts 	Discuss
3:45	OER and ZTC Swag Plan our on-campus outdoor, masked swag event. Form an ad-hoc workgroup?	Discuss
3:55	Appreciations	n/a
4:00	Adjourn - Our last fall 2022 meeting is on May 3, 2-4pm.	n/a